

**Report of Assistant Chief Executive**

**Report to Inner North East Area Committee**

**Date: 10<sup>th</sup> March 2014**

**Subject: Wellbeing Fund Revenue Budget 2013/14 and 2014/15**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members with an update on the current position of the 2013/14 wellbeing revenue & capital budgets for the Inner North East.
2. The report also advises Members on budgets available for 2014/15 and makes recommendations for allocation.
3. Applications made for funding are included in the report for member's consideration for spend.

**Recommendations**

4. Members are asked to agree to commission spend of the 2014/15 budget as laid out at 3.6.6
5. Consider the following project proposals and approve the working group recommendations where applicable:
  - Agree to fund £2,500 for the MAEcare project to Promote Partnership and Reduce Social Isolation in older people.
  - Agree to fund £7,920 to create a further Business & Administration Apprenticeship in Inner North East Leeds.
  - Agree to fund £2,500 to the Irish Arts Community participatory programme.

- Agree to delegate £10,000 of the 2014/15 youth activity budget to the Wellbeing working group to allow them to create an on-going and reactive programme of activities.

6. Note the current budget position.

## **1 Purpose of this report**

- 1.1 The report provides members with an update on the current position of the revenue & Capital Wellbeing funding for the Area Committee and sets out applications made for consideration by the Area Committee.
- 1.2 It also informs Members of the expected budget allocation for 2014/15 and gives recommendations on budget setting.

## **2 Background information**

- 2.1 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
- 2.2 At its meeting on 17<sup>th</sup> July 2013, the council's Executive Board approved that 5% of income from assets sold across the city would be redistributed to Area Committees as wellbeing capital funding, using the same population/deprivation formula as used to determine revenue funds.
- 2.3 The Area Committee wellbeing fund is used to commission activity and projects to support the priorities agreed by the Area Committee. Applications are also accepted from organisations in the local area who can demonstrate that their project supports Area Committee priorities. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.
- 2.4 The Area Committee have nominated a representative from each ward to form a Wellbeing Member Working Group to consider applications made for funding and also receive feedback and evaluations regarding projects that have already been funded. It is to be noted that at the most recent Working group only members from Chapel Allerton and Moortown wards were represented.
- 2.5 In addition to this, at its meeting in March 2013 the Executive Board agreed a new allocation to the overall Area Committee budget, ring-fenced for youth activities. This budget has been split between the ten Area Committees based on NHS population data of young people aged 8 – 17. On this basis, the Inner North East Area Committee has been allocated £25,835 in 2013/14, which has all been commissioned, and £51,670 for 2014/15

## **3.0 Main Issues**

Wellbeing fund- Revenue

- 3.1 The current budget position for the revenue Wellbeing budget is provided at **Appendix 1** for Members information.
- 3.2 Community organisations can apply for a small grant up to the value of £500 to support small scale projects in the community; these are approved by Councillors outside of the Area Committee meeting. **Appendix 2** provides a summary of applications approved. There is £5,704.90 remaining in the small grants pot.
- 3.3 Once projects are completed applicants are required to submit monitoring reports to the Area Committee to evaluate its success, these are submitted to the Area Support Team and presented to Area Committee. There have been no further monitoring reports received since the Area Committee last met in January.
- 3.4 Below are a summary of project applications for the revenue fund which have been received by the Area Support Team and discussed by the Wellbeing Working Group.

#### **3.4.1 Project: Apprentice Level 2- Business Administration**

**Applicant:** Area Support Team

**Amount applied for:** £7,920

**Priority supported:** Best city for... Children & Young People, and Best city... for Business.

The East North East Area Leadership Team has set itself a priority of reducing the numbers of young people who are Not in Education, Employment or Training (NEET) and addressing worklessness. In response, the Inner North East Area Committee has already approved funding of £6,240 (from its 2013/14 budget) to employ an Apprentice in Business & Administration who will gain an NVQ Level 2. Unfortunately no applications from the Inner North East area were received when this post was advertised last year and therefore no one was recruited.

The initial partnership model was established with East North East Homes Leeds acting as the host employer and offering a three month placement. The Apprentice was then due to spend 3 months with the Area Support Team / Locality Team, 3 months with the Police and the final 3 months with a private sector partner. However, as ENEHL are now part of the Council, Apprenticeships would be more costly, well above the level of funding agreed by the Area Committee. Further discussions have taken place with Housing Associations to consider whether they could act as host organisation. Despite initial interest, their boards felt they did not currently have capacity.

Discussions with voluntary sector partners have however generated significant interest and two organisations have confirmed they would like to act as host employers. The Well-being Working Group has recommended that the applicant renew recruitment for the Apprenticeship post already funded from the 2013/14 budget and in addition, fund a second Apprentice through the 2014/15 Well-being budget. They have recommended that further funding be made available to provide the two young people with a bus pass to ensure they can travel to work. This will require an additional £840 each, totalling £1,680 which is included in the overall amount requested.

They also requested that the applicant look into funding available through the Apprenticeship Grant for Employers (AGE) and it is likely that funding of £1,500 per Apprentice could be made available. This will be confirmed as soon as possible and the Area Committee Well-being funding contribution reduced accordingly.

### **3.4.2 Project:** Promoting Partnership & Social Inclusion

**Applicant:** MAEcare

**Amount applied for:** £2,500

**Priority supported:** Best city for... Communities

This project is to fund a project worker based at Moor Allerton Elderly Care (MAEcare) who will undertake a number of work streams to reduce isolation in local elderly people. The total project cost is £17,375, Outer North East Area Committee has agreed to contribute £13,500 and the Inner North East Area Committee is being asked for 15% of the amount requested (£2,500) to represent the number of residents in Moortown who will benefit from this scheme. The Area Committee agreed to fund this project last year and it has now been successfully running for 12 months.

An increasing number of people are socially isolated. They may be isolated because they are older and over 80 and/or are not in good health, live alone or they have a low income. Many lack access to transport in the locality and this also contributes to them becoming isolated. Because of their isolation people become depressed and so lack confidence and motivation to get involved in activities or community participation. They lack information about services and social opportunities. This in turn affects their health. Being socially isolated can have as much impact as smoking on the health of older people

This project worker will work with elderly people in the locality to recruit and train 8 new volunteers to assist with the work. They will encourage and upskill 20 older people to volunteer in schools, which as well as reducing isolation helps to break down barriers between older and young people. They will also aim to achieve 30 new older people starting to attend MAEcare activities or joining in groups by actively working in the community to build up the confidence of older residents and assisting them to attend.

The Wellbeing working group assessed monitoring on this project from the last 12 months and recommend that the project is funded for a second year, but that the applicants are requested to work with one of the primary schools within Moortown ward for the intergenerational work.

### **3.4.3 Project:** Community Participation & Learning Programme INE 2014/15.

**Applicant:** Irish Arts

**Amount applied for:** £2,500

**Priority supported:** Best city for... Communities

This project is to fund a year round programme of activities which promotes Irish culture, music and heritage. The aim is to hold 18 different events in Inner North East Leeds over the next 12 months; they will take place in different venues across the locality. The Area Committee has funded this project in previous years, last year activities took place in Seven Arts in Chapel Allerton and Meanwood Working Men's

Club, amongst other venues and this year will continue to cultivate partnerships with Pennyfields School, Inkwel, Chapel Allerton Arts Festival and St Urbans.

The activities take the form of Irish artistic participatory and performance, workshops and community based activities.

The total project cost is £10,000 but £7,500 is being funded through the Ireland fund of GB and the Emigrant Support Fund so the Area Committee is only being asked to contribute 25% of the total costs.

The Wellbeing working group were supportive of the project.

### **3.6 Budget allocation 2014/15.**

- 3.6.1 Assuming that the applications detailed elsewhere in this report are approved, then there will be £48,606.45 remaining in the Area Committee budget for carry forward to 2014/15. This includes underspends in the various pots put aside by the Area Committee for 2013/14.
- 3.6.2 The budget allocation for 2014/15 has not yet been approved, but it is expected that there will be a 20% reduction city wide for Area Committees. It has not been agreed how this reduction will be shared by the Area Committees, but it would be prudent to plan on a 20% reduction for the Inner North East, which would be a budget allocation of £129,448 for 2014/15. This creates a total budget of £161,649.35 for 2014/15.
- 3.6.3 The table below details carry forward and allocations in the different pots, small grant carry forward is included in the Area Wide pot;

<b>Funding / Spend Items</b>	<b>Chapel Allerton Ward Pot</b>	<b>Moortown Ward Pot</b>	<b>Roundhay Ward Pot</b>	<b>Area Wide</b>	<b>Total</b>
Balance b/f from 2013/14	<b>74.45</b>	<b>8,470.00</b>	<b>1,638.00</b>	<b>38,423.90</b>	48,606.45
Schemes Approved from 2013/14 budget to be spent in 2014/15	0	0	0	16,405.00	16,405
Amount of b/f budget available for new schemes 2014/15	<b>74.45</b>	<b>8,470.00</b>	<b>1,638.00</b>	<b>22,018.90</b>	32,201.45
New Allocation for 2014/15	10,000.00	10,000.00	10,000.00	99,448	123,448
<b>Total available for new schemes in 2014/15</b>	<b>10,074.45</b>	<b>18,470.00</b>	<b>11,638.00</b>	<b>121,466.90</b>	<b>161,649.35</b>

- 3.6.4 The table below, at 3.6.6, details the Area Committees annual commitments. Taking into account actual spend in 2013/14, the following amendments have been made; The volunteer thank you event has been reduced from a £2,000 to an £800 budget as the event was delivered at a significant saving this year; The small grant pot has been reduced by £5,000 as there is a large underspend in this pot; and the school holiday programme has been reduced by 20% to reflect the 20% overall budget reduction.
- 3.6.5 Wellbeing working group discussed the budget reduction and agreed that they would like to retain the same Ward pot allocations as in 2013/14 as this money is well invested in the local community by Ward Members. They also discussed the

school holiday programme investment, and recommend that despite the £51,670 Area Committee has received from the Youth Activity fund, the Area Committee must retain its revenue Wellbeing investment in school holidays as the Youth Activity Fund was not intended to replace existing provision. They did agree, however, that the budget for this should be reduced by 20% in line with the overall budget reduction.

### 3.6.6

<b>Amounts to allocate based on 2013/14</b>	
LCC Neighbourhood Manager	£35,000
Festive Lights	£14,106
Volunteer Thank You	£800
Consultation and Engagement	£2,000
Community Skips	£1,000
School Holiday programme	£32,000
Small Grants	£9,000
Chapel Allerton ward pot	£10,000
Moortown ward pot	£10,000
Roundhay ward pot	£10,000
<b>TOTAL</b>	<b>£123,906</b>
<b>Remaining 2014/15</b>	<b>£37,743.35</b>

3.6.7 If the above budget recommendations are agreed, then this will leave a Revenue Wellbeing pot of £37,743.35 for the Area Committee to use to commission projects or fund grant applications in 2014/15.

3.6.8 As the Community Committee working arrangements agreed by Area Chairs for 2014/15 will mean the Area Committee meets on a less frequent basis it is requested that the Area Committee delegate £10,000 of its youth activities budget to the Wellbeing working group. This will allow them to commission projects outside of full Area Committee in order to provide an on-going and reactive programme of youth activities. All projects approved will be reported to the next full Area Committee meeting.

## 3.7 Wellbeing Fund- Capital

3.7.1 In October 2011 Executive Board agreed to a Capital Receipts Incentive Scheme (CRIS) by which, 20% of the sales of any assets will benefit the local communities. Of this, 15% of the sale remains in the ward (up to a maximum of £100k) it will be placed in the Ward Based Initiative (WBI) budget of the respective ward for members to allocate.

3.7.2 The other 5%, it has been agreed by Executive Board, goes into a central 'pot' to be redistributed across the city on the basis of need. This is done using the agreed formula that is currently used to distribute Revenue funding to the 10 Area Committees.

3.7.8 This system is now in operation and the Inner North East Area Committee has been allocated £10,140.70 of Capital funding; this budget may be added to at any time as and when assets are sold. Although the money is not tied to a particular financial year, it would still be prudent for Members to consider ways in which they can meaningfully apply this money as soon as possible.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.
- 4.1.2 Children & Young People were consulted during 2011 via school Citizenship lessons on the activities they would like to see take place in their area. This information was used to inform Wellbeing Working group recommendations to Area Committee. A new Youth Panel has now been set up for the Inner North East which will be used as the advisory board for the working group on activities that young people would like to see.
- 4.1.3 The Wellbeing Member Working Group considers the applications for funding and makes a recommendation for the Area Committee to consider.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

### **4.3 Council Policies and City Priorities**

- 4.3.1 The Wellbeing Fund projects seek to contribute to the City Priorities by improving the local area and addressing inequalities in the Inner North East.
- 4.3.2 Each project approved is measured against its contribution towards the city priorities.

### **4.4 Resources and Value for Money**

- 4.4.1 All relevant applications to the wellbeing fund are requested to get three quotes for the work to make sure it is good value for money.

### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

### **4.6 Risk Management**

- 4.6.1 Not applicable under this section.

### **4.7 Conclusions**

- 4.7.1 The above groups have applied for funding to the Inner North East Area Committee and the Area Committee is asked to consider its budget and whether it would like to fund the applications.

## **5 Recommendations**

5.1.1 Members are asked to agree to commission spend of the 2014/15 budget as laid out at 3.6.6

5.1.2 Consider the following project proposals and approve the working group recommendations where applicable:

- Agree to fund £2,500 for the MAEcare project to Promote Partnership and Reduce Social Isolation in older people.
- Agree to fund £7,920 to create a further Business & Administration Apprenticeship in Inner North East Leeds.
- Agree to fund £2,500 to the Irish Arts Community participatory programme.
- Agree to delegate £10,000 of the 2014/15 youth activity budget to the Wellbeing working group to allow them to create an ongoing and reactive programme of activities.

5.1.3 Note the current budget position

## **6.0 Background documents<sup>1</sup>**

None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.